



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Robert Barnett, Treasurer  
Committee to Elect Gary L. Ackerman  
to Congress Inc.  
P.O. Box 95  
Fresh Meadows, NY 11365

NOV 23 1999

Identification Number: C00165241

Reference: Mid-Year Report (1/1/99-6/30/99)

Dear Mr. Barnett:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Previously, you have indicated that your committee has been using "best efforts" to obtain the occupation and name of employer for each contributor. This "best efforts" statement must be reconfirmed for each election cycle. Please provide a "best efforts" statement for this election cycle. (11 CFR §104.7)

-On Schedule B of your report, you have itemized disbursements for which you have failed to include the address. Please amend your report to include the missing information. (11 CFR §104.3(b)(4))

-Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are "dinner expense", "media", "salary", "polling", "travel", "party fees", "phone banks", "travel expenses", "travel expense reimbursement" and "catering costs". Unacceptable descriptions include but are not limited to "advance", "election day expense", "expenses", "other expenses", "expense reimbursement", "reimbursement", "miscellaneous", "outside services", "get-out-the-vote" and "voter registration". (11 CFR §104.3(b)(4)) Please amend Schedule B of your report to correct the descriptions which do not meet the requirements of the Regulations.